

Emergency Management Commission Minutes of

June 27, 2019

Present: Kevin Stieve, Mark Schauf, Tom Pinion, Tony Gilman, Wade Peterson, Dana Sechler, Mayor Palm

Absent: Ed Geick

Also Present: Jeff Jelinek, Don Evenson, Pete Goethel, Brenda Zeman, Mark Willer, Clint Brickl, David Kitkowski

Meeting called to order at 1301. Stieve noted compliance with open meeting law. Moved by Palm, seconded by Peterson, to approve agenda and carried unanimously. Moved by Schauf, seconded by Palm to approve minutes from the May 23, 2019 meeting.

Sign in on ICS Form 211 – Form circulated and signatures obtained.

Action Items – City Clerk, Brenda Zeman swore in David Kitkowski from St. Clare Hospital as a new commissioner.

Information Items –

- a. Brandon Harris from U.S. Cellular was not able to attend meeting.
- b. Continuity of Operations Plan (COOP) Discussion on back- up generators, phones
- c. 2019 Review Emergency Operations Plan – Review of Plan including updates, locating information in Plan. Discussion of upcoming fair, parade, downtown events, etc. and pre-planning for an incident.
- d. Exercise Emergency Operations Plan
- e. School District Safety Plan Updates – Clint Brickl had prior commitment and left meeting before giving update.
- f. St. Clare Hospital Updates –David Kitkowski added that hospital will be increasing drills, ICS training, education. David will be the PIO for the hospital.

Good of the Order Items –

- i. Reunification training for city employees

Next Regular Meeting – July 25, 2019 at 1300.

Adjournment A motion was made by Schauf, and seconded by Sechler, and unanimously approved to adjourn at 1410.